

## Your Child's Developmental-behavioral Evaluation

### 1. When you call K&H HealthKare, we will

- Enter all your insurance and general information in the computer.
- Ask you to start gathering school records, birth records, consults or testing results.
- Make a 15 min. appointment for you and your child to meet us so your child can start to feel comfortable with us and we can preview the evaluation process with you.

*If your child is:*

*we want to see you no later than:*

0 - 12 weeks	a week from your first call
3 - 12 months	two weeks from your first call
1 - 3 years	a month from your first call
4 years or more	six weeks from your first call

### 2. On the day of your "meet and greet" appointment, we will

- Copy your photo ID and both sides of your insurance card.
- Take a picture of your child for the chart.
- Preview the evaluation process with you and have you sign forms: HIPPA, consent, etc.
- Print the information we have so you can review it for accuracy.
- Present a packet of information and explain it. (When we receive *all of your information*, we will schedule the physical exam within a week.)

(If you aren't sure what kind of evaluation you need, bring in the papers you have so we can review them; if you have a hard time getting certain records and information, we'll review what you have to see if we can start with that - or help you get whatever else you still need.)

### 3. When we have all your child's information, we will

- Call you and make the appointment for your child's physical exam.
  - For the physical exam, please dress your child so the examiner can see the child's body in action - muscles showing.
  - For the physical exam, *no other babies or children may attend*.  
This is necessary so you and I both can give our complete attention to your child - without any audience or distractions. (No cell phones that day either.)
- Suggest any additional psychological evaluation or other testing that may be necessary.
- Verify insurance and payment arrangements.

### 4. On the day of your child's physical exam, (remember no cell phone or other children)

- We will check your insurance once again just to be sure you don't get any surprises.
- Nurse-specialist Karen will perform the preliminary physical exam; Dr. Hubbard will review your child's status and complete the exam. (We will NOT discuss results at that time.)

### 5. At the Diagnostic Interactive Interview, we will

- Relax and have fun with your child using play-based assessment in our diagnostic playroom.

### 6. Neurodevelopmental Exam

- Nurse-specialist Karen will perform targeted testing regarding how your child learns, analyzing strengths and weaknesses in different types of skills.

### 7. At the follow-up visit to review results, we will

- Go over the draft of the report and provide handouts about your child's diagnoses.  
(The draft becomes the "final report" after you review and approve the contents.)
- Confirm the list of those you want to have the report when it is final.
- Help you begin a treatment plan to get the most from the evaluation results.